

UNITARIAN UNIVERSALIST CHURCH IN EUGENE  
Board of Trustees AGENDA – Regular Meeting  
**Thursday, March 15, 2018; Chapel, 5:30 p.m.**

Board Members in Attendance: Poppy Lochridge, Daniel Blades, Peter Powers, Bob Fraley, Janell Heidenreich, Katy Colburn, Lizzy Utterback, Abby Tuttle-Shamblin, Barbara Kellogg

Staff in Attendance: Rev. Dr. Morris

**Beginnings (5:30-5:45)**

1. Chalice Lighting & Opening Prayer– Abby
2. Reading of the Board Covenant and Mission Statement– Janell
3. Agenda Review – Barbara

**Going Deeper:** What is your vision of our church’s story now and in 5 years? How can we achieve a shared vision?

**Consent Agenda** - Adoption of Safe Congregation Policy and Adoption of Kimberly Wootan’s contract moved to discussion items. Peter moves to approve the revised consent agenda; motion passes.

1. Approve February Board Minutes w/the correction that Barbara Kellogg was in attendance

**Discussion (6:00-7:25)**

1. Safe Congregation Policy was discussed. Poppy moves that we adopt the policy as it stands; Katy seconds, and the motion passes.
2. Kimberly Wootan’s Contract for summer ministry was discussed. Peter moves to adopt the contract, Poppy seconds, and the motion passes.
3. Minister’s and Op Team Report – Rev. Dr. Morris
  - Two new groups are in formation and working on charters: an Accessibility group and a group called Challenging Racism - Putting Love Into Action.
  - The operations team is debugging and devirusing the website and email systems which have been the target of an online attack.
  - Administry team reports the custodial team has been revitalized and Building and Grounds is making wonderful progress with small touches that make a big difference.
  - The very successful annual appeal was coordinated by Rev. Dr. Morris. A programmatic model was used and the pledge secretary reports that 96 pledges have been received, 24 of which are new households. 82 households have yet to pledge.
4. Treasurer’s Report – Katy
  - After last month’s announcement of the interest rate adjustment, we were expecting an increase of 400-500/month to our mortgage. Shortly after the February board meeting, Katy noticed an error in the bank documents, which is in

- our favor. Our previously negotiated contract mandates that our interest will not increase until 2021.
- Fundraising will be calendared with names attached to fundraising events for the next year to help accomplish reaching the yearly fundraising goal.
5. Developmental Minister Search Updates - Barbara
    - We do not have ministerial candidates yet. UUA triages searches based on ministry (e.g., settled minister first, then developmental, and finally intern ministers). We are scheduled to meet with the Compensation Consultant, a UUA search requirement.
  6. Annual Report - Barbara
    - Barbara has reached out to all currently chartered groups and has requested reports be submitted to her by mid-May.
  7. Board Task Force Updates:
    - a. Looking Forward report has been submitted online - Peter
    - b. Covenantal Conversations report has been submitted online - Peter
    - c. Quarterly Conversations - Janell
      - Next event is March 18th and the agenda has been sent to board members and posted within the congregation.
      - Annual meeting is June 10th
    - d. Bylaw review - Bob
      - Team reviewed previous boards' work on bylaw review.
      - The current task force will consolidate the inherited document for readability.
      - There is a recommendation to review and analyze previous annual meetings and GA plenary sessions.
    - e. Earthquake Policy - Bob
      - The board is asked to consider how the church will respond in the event of a massive earthquake. For example, how would the emergency be managed if it happened during Sunday service? What could the church offer to the community during such an event? A community emergency planning group exists and there is a recommendation to connect a church representative with that group for future planning.

### **Endings (7:25-7:30)**

1. Thank You Notes
2. Next Board Meeting – April 19 (location: Social Hall)
3. Opening Prayer Assignment – Daniel
4. Reading of Board Covenant and Mission Statement – Poppy
5. Going Deeper for next month: Share a time you felt proud to be a part of this church.