

Proposed Budget for FY 2017-18

Unitarian Universalist Church in Eugene

You will find the proposed budget for our next fiscal year below. It is being provided you in two formats. The first format is a condensed version for those who just want to see a quick version of the numbers. This is also the version that the notes are listed on. The second longer version has all of the normal lines expected to be seen by the congregation for their approval.

There are four columns of numbers. The far-right column (in red) is the proposed budget for next year. The second from the right column is the beginning budget that was used as we gathered information from committees and staff. The second from the left column is the present projection for how we will finish our current year. The left most column is the budget we approved last June for the current year. All of this is give you background information as you consider our proposed budget (the leftmost one).

Notes for the proposed budget for FY2017-17

General notes:

FY2017-18 will be a period of tight belts. Over the two previous years we have used some of our reserves to balance our budget and we can no longer do that. It would not be wise to reduce our reserves any further than they will be at the end of this year. Our pledge totals for next year are lower than our original budget for the current year and considerably lower than for the projection for the completion of the current year. These two factors, plus FY 2017-18 being the last year to receive payments for our previous building has required us to be very conservative with this budget. Basically we have asked our staff to reduce payroll costs by 9%, reduced most other costs by 9%, shrank the music program, and reduced our ministerial intern cost, and eliminated paying our dues to PNWD and UUA. Other details will be available during the Congregational meeting on June 11 after our normal service.

The line notes are connected to the Condensed version of the proposed budget. Explanation of line notes:

1. Pledges are projected to come in lower than the current year and yet we are coming in higher than originally projected for the current year. As pledges are the largest portion of our income we need to be conservative with this number.
2. Our income from offerings have been coming in higher than projected for the current year so we are matching next year's projection with this year's numbers.
3. Fundraising started the year very well but we lacked any significant spring event to finish the year. We all need to pull together and have some great fundraising parties.
4. Our projected gift line is held at the same level as last year's original budget because it is not clear if the success of our "Christmas Gift" drive can be repeated.
5. Our rental people feel that we can probably increase our rental income by 5% next year. Most of our available rental rooms are filled on Tuesday and Wednesday evening during much of the year so growth possibilities are limited and we have developed a great reputation in the community.

6. This is the last year for receiving any payments from the Saraha Nyingma Buddhist Temple who purchased our previous building. We already have that payment in hand but we will no longer receive that after this coming year and reducing our income by \$50,000 plus interest a year will cause us to be very tight over the next few years.
7. To balance our expenses in relation to income we asked our staff to take a 9% cut in salary. Some of this will be realized by either a cut in hourly wages or a reduction in hours worked. This may cause some projects and programs to be more limited than we would really like.
8. The administration line has an increase in the advertising line and cuts everywhere else. Advertising (awareness) will help us grow our congregation which is one of the answers to increasing our income. Expect that use of the copier will be somewhat limited this next year.
9. Our facilities cost is down a little from the current year because our mortgage payment has been reduced from previous years with the payment of \$200,000 toward our mortgage by the Capital Campaign and a refinance at a lower rate.
10. We have reduced the music program significantly because of the reduced number of participants this year and our necessity of balancing our budget.
11. The Connecting Ministry total is up from the current year because the Faith Forward program is being paid for through the Membership committee rather than through the cobbled together means we used for the current year.
12. We have reduced the Stewardship line by eliminating the dues we pay to PNWD and UUA. This helps balance our budget but is not a good thing over the long haul. Both organizations help us a great deal over the years and we need to support them as well.
13. The Board & Leadership line has been increased because FY2017-18 is the last year of Rev. Sydney Morris's contract with us as a Developmental minister. There is a possibility that we, as a whole church, will need to go through an extensive search process for a settled minister and some money has been set aside for that possibility. The funding here is only the beginning of the necessary funds if a full search for a settled minister is necessary.

UUCE Budget for Fiscal Year '17-'18 (7/1/17 - 6/30/18)

	FY 16-17	Projected End 16-17	FY 17-18 Requested Budget	FY 17-18 Proposed Budget	
	Final Budget	Projection			
<u>INCOME</u>					
4010 Pledges	343,400		328,700	328,700	
5% Pledge deficit	20,000		20,000	20,000	
Net Pledges	323,400	340,000	308,700	308,700	#1
4020 Offering	12,000	16,000	16,000	16,000	#2
4040 Fundraising	30,000	24,000	30,000	30,000	#3
4050 Gifts	15,000	47,500	15,000	15,000	#4
4100 Rental Income	30,000	30,000	31,500	31,500	#5
Pmt. For 40th & Donald Bldg.	55,000	55,000	50,000	50,000	#6
Memorial Garden	2,500	0	3,000	3,000	
New member pledges	3,000	0	5,000	5,000	
Other income	1,000	10,333	1,000	1,000	
TOTAL INCOME	471,900	522,833	460,200	460,200	
<u>EXPENSE</u>					
Total 5100 - PERSONNEL	356,345	367,014	343,163	312,531	#7
Total ADMINISTRATION	15,527	19,882	22,142	20,183	#8
Total FACILITIES	104,347	120,447	103,637	105,205	#9
Total WORSHIP MINISTRIES	9,080	9,170	4,385	3,995	#10
Total COMM. OUTREACH MIN.	2,700	1,557	2,800	2,548	
Total CONNECTING MINISTRIES	5,139	9,551	7,347	6,781	#11
Total STEWARDSHIP	20,015	26,690	28,195	4,023	#12
Total BOARD & LEADERSHIP	2,580	308	5,960	4,980	#13
TOTAL EXPENSE	515,733	554,619	517,629	460,244	
Income less Expense	-43,833	-31,786	-57,429	-44	

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TOTAL INCOME	471,900	522,833	460,200	460,200
<u>EXPENSE</u>				
<u>5100 - PERSONNEL</u>				
Total 5120 - WAGES	270,471	289,600	247,842	225,789
Total 5140 - Benefits	57,746	51,764	66,784	60,774
5160 - SAIF Premium	2,000	2,276	2,300	2,093
5180 - Payroll Taxes	26,128	23,374	26,236	23,875
Total 5100 - PERSONNEL	356,345	367,014	343,163	312,531
<u>5300 ADMINISTRATION</u>				
5310 Office Expense	1,080	1,549	1,080	983
5320 Postage	300	400	400	364
5330 Advertising	216	475	5,000	4,550
5335 Telephone/Intern	4,150	4,130	3,735	3,399

UUCE Budget for Fiscal Year '17-'18 (7/1/17 - 6/30/18)

	FY 16-17	Projected End 16-17	FY 17-18	FY 17-18
	Final Budget	Projection	Requested Budget	Proposed Budget
5336 Copier	5,600	6,065	6,100	5,451
5342 Computer	0	0	0	0
Web Team	77	84	77	70
Computer Maint /	2,250	4,430	2,250	2,048
Computer Softwa	900	404	900	819
5392 Bookkeeping - m	0	0	0	0
Audit/Tax prep	270	0	100	0
5394 Bank Charges	630	2,345	2,500	2,500
5703 Accessibility Corr	0	0	0	0
5750 History/Archives	0	0	0	0
5755 Library Committe	45	0	0	0
Publications	9	0	0	0
Total	15,527	19,882	22,142	20,183
ADMINISTRATIC				
5400 FACILITIES				
5410 Building Insuranc	4,577	4,770	4,577	4,800
5450 Maintenance & R	6,300	6,543	9,250	8,418
Aesthetics	0	0	0	0
5454 Custodian / Kitch	2,610	2,420	2,610	2,610
5460 EWEB Utility	14,500	15,272	13,050	15,300
5461 Garbage Service	650	576	585	585
5780 Sound	450	1,236	450	410
5789 NW Natural Gas	1,450	1,403	1,400	1,400
5788 Security	310	2,307	279	279
IT General	360	0	360	328
IT Hardwiring anc	0	0	0	0
Visual	0	0	0	0

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		Final Budget	Projection	Requested Budget	Proposed Budget
	Other Hardware f	0	0	0	0
	Mortgage Expens	73,140	85,920	71,076	71,076
Total	FACILITIES	104,347	120,447	103,637	105,205

WORSHIP MINISTRIES

	5630 Worship Assoc.	450	904	450	410
	5640 Music Program	7,650	7,594	3,135	3,135
	CUUPS	180	0	0	0
	5810 Kitchen/Hospitalit	450	0	450	100
	Sunday Coffee	350	672	350	350
Total	WORSHIP MINIS	9,080	9,170	4,385	3,995

COMMUNITY OUTREACH MINISTRIES

	5705 Justice Network	1,800	1,257	2,050	1,866
	5711 - Earth Equity Euugene	900	300	750	683
Total	COMM. OUTREACH	2,700	1,557	2,800	2,548

CONNECTING MINISTRIES

	5610 Religious Educati	2,565	6,395	2,565	2,334
	5620 Youth Programs	1,629	2,520	1,929	1,755
	5665 Non-wage Child C	0	0	0	0
	5660 Adult RE	180	199	180	164
	5702 Pastoral Care As	225	260	225	205
	5710 Small Group Mini	135	123	135	123
	5730 Interweave	0	0	0	0
	5803 Membership	360	54	2,268	2,200
	Sister Circles	45	0	45	0

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	Literary Group	0	0	0	0
Total	CONNECTING M	5,139	9,551	7,347	6,781
<u>STEWARDSHIP</u>					
5510	Denominational Contribution				
	5511 UUA Annual Proq	7,950	15,900	16,200	0
	5521 PNWD Annual Fu	6,890	6,890	7,020	0
Subtot	Denomination	14,840	22,790	23,220	0
	Fundraising Com	180	0	0	0
	5835 Planned Giving C	45	0	25	23
5879	Capital Campaign Expe	0	0	0	0
	5878 Annual Stewards	4,950	3,900	4,950	4,000
Total	STEWARDSHIP	20,015	26,690	28,195	4,023
<u>BOARD & LEADERSHIP</u>					
	5890 Board Developm	180		100	91
	5891 Board Discretion	600	200	320	200
	Lay Ldrshp. Deve	450	108	240	120
	Staff Developmer	450		450	250
5830	Financial Oversig	0		0	0
	Ministerial Search	0		4,500	4,000
	Endowment Trus	0		0	0
	Long Range Plan	0		0	0
	Personnel Comm	0		0	0
	Nominating Comi	900		350	319
Total	BOARD & LEAD	2,580	308	5,960	4,980
TOTAL EXPENSE		515,733	554,619	517,629	460,244
Income less Expense		-43,833	-31,786	-57,429	-44